



1840 Southside Boulevard, Suite 3C, Jacksonville, FL 32216
Tel: (904) 725-8279 Fax: (904) 721-2809
Website: www.ohcnet.com

September 20, 2005

OHC Proposal # / J-090528

Mr. Tim Milligan
Nassau County Building Maintenance Department
P.O. Box 1010
Fernandina Beach, FL 32035-1010

Re: Microbial Contamination Remediation within the Nassau County Courthouse

Dear Mr. Milligan,

OHC Environmental Engineering is pleased to provide you this proposal for onsite microbial remediation monitoring and abatement contractor services for fungal damaged building materials.

Cross Environmental Services, Inc. will be the abatement contractor that will perform the microbial remediation at the work site in accordance with the Technical Specifications prepared by OHC on September 8, 2005. Areas of concern include fungal damaged and suspect fungal damaged building materials (gypsum drywalls, insulation and stud surfaces, etc.) adversely effected by past water/moisture intrusion and leak events.

All microbial remediation will be in accordance with EPA and the American Conference of Governmental Industrial Hygienists (ACGIH) recommended guidelines and practices for the decontamination and remediation of microbial contaminated environments.

Onsite Senior Industrial Hygiene Technician for sampling and supervision	
Estimated 7 Days @ \$819.00/Day.....	\$5,733.00
(12 Hour Work Days / 10 Hours onsite & 2 hour round trip)	
Abatement Sub-Contractor Fee	\$19,750.00
Contract Administration	\$1,975.00
Final Clearance Mold/Fungus Samples	
6 samples @ \$75.00/sample.....	\$900.00
Technical Coordination for administration and data compilation	



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2 hours @ \$54.00/hour	\$108.00
Report Preparation	\$250.00
Certified Industrial Hygienist Review 2 hours @ \$115.00/hour	\$230.00
Technical Specifications.....	\$1,200.00
Overnight Shipping Charges and other Expenses.....	\$50.00
TOTAL.....	\$30,196.00

The above quote is only an estimate. Actual prices may vary due to unforeseen conditions or changes in the scope of work. OHC will only charge for actual services rendered. This quote does not include any replacement of building materials. A detailed list of the sub-contractor estimate is available upon request. OHC appreciates the opportunity to offer you this quotation and looks forward to working with you. If you have any questions, please do not hesitate to contact me.

Sincerely,

Roy Stancil
Jacksonville Operations Manager



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Website: www.ohcnet.com

TERMS & CONDITIONS

Quote & Terms & Conditions Accepted by: Ansley N. Acree

Print Name and Title: Ansley N. Acree, Chairman, Board of County Commissioners

Date: 9-30-05 PO# (or your project number) _____

Send _____ copies of the Report to: _____

Send _____ copies of the Invoice to: _____

OHC Proposal/ J-090528

Please note that OHC reserves the right to withhold all reports until such time as we receive a written signature as provided in this quote or other written authorization and a Purchase Order number or equivalent, referencing this AGREEMENT in its entirety.

OHC will be provided access to work area. If progress is impeded because of lack of coordination for accessing affected areas, the time lost will be billed at the same rate as for oversight or inspection activities.

Rates offered in this quote are for Monday through Fridays for 8-hour days. If work is requested for Saturdays or Sundays then the rate will be increased at 1.5 x the daily rate.

If additional air sampling is requested or required then additional charges will be added for each sample. The cost of shipping will also be added if the additional samples cannot be sent within the one proposed sampling event.

If additional trips to the site by the senior industrial hygienist and/or the CIH are needed/requested then they will be billed on a time and material basis.

Approved as to form by the
Nassau County Attorney:

Michael S. Mullin

ATTEST:

John A. Crawford
Ex-Officio Clerk

Nassau County Historic Courthouse
Mold – Remove, Remedy, Repair, Including Cost Allocation Discussion

Meeting held on September 28, 2005 approximately 3:00 PM.

Attendees: Jack Belt, The Auchter Company
Bob Hinkle, P&H Engineering
Brad Glass, The Auchter Company
Fred Alvarez, OHC Environmental Engineering
Tim Milligan, Building Maintenance Department
Daniel Salmon, Building Maintenance Department
Mike Mahaney, Nassau County Administrator
Robert Hoenshel, PQH Architects

- Letter from Auchter Company and PQH Architects to pay for repair including some upgrade by October 05, 2005.
- Board approval for \$35,000 for mold removal and scaffolding (see OHC September 20, 2005 letter attached).
- Rusting panels will need to be replaced. Replacement panel order lead-time estimated at 6 weeks.
- Spoke to Judge Foster on speaker with all the above present. He will adjust court schedule to accomplish the above. Judge Foster is comfortable in principle with court facility fund use for mold removal, scaffolding, and upgrading attic with additional insulation.
- Estimated cost (if allowed by state) for additional insulation upgrade at this time is \$30,000.

* * * COMMUNICATION RESULT REPORT (OCT. 7. 2005 2:23PM) * * *

FAX HEADER:

TRANSMITTED/STORED : FILE MODE	OCT. 7. 2005 2:22PM OPTION	ADDRESS	RESULT	PAGE
439 MEMORY TX		7212809	OK	5/5

REASON FOR ERROR
 E-1) HANG UP OR LINE FAIL
 E-3) NO ANSWER

E-2) BUSY
 E-4) NO FACSIMILE CONNECTION



John A. Crawford
 Clerk of Circuit and County Courts
 Nassau County
 Post Office Box 456
 Fernandina Beach, Florida 32035-0456
 Phones: (904) 548-4600 (800) 958-3486
 Callahan-Hilliard (904) 879-1029



FACSIMILE TRANSMITTAL SHEET

DATE: 10/7/05 NUMBER OF PAGES (INCLUDING COVER) 5

TO: Roy Stancil, Jacksonville Operations Manager
OHC Environmental Engineering

FAX NUMBER: 904-721-2809

FROM: Connie Arthur
Legal Services

IF THIS TRANSMISSION IS INCOMPLETE OR POORLY RECEIVED, PLEASE NOTIFY Connie AT (904) 548-4660.

OUR FAX NUMBER IS (904) 548-4669.

Proposal as approved by the Nassau County Board of County Commisisoners on 9/30/05

04/05
Budget Transfer Request
 04/05

cc: BT Proj.

Requesting Dept: Administrative Services Fund: Court Facility Transfer # _____

Requested By: Cathy Lewis Date: 9/30/2005

Purpose: BCC approved 09/30/05 to use of Court Facility Fund for mold remediation at
Historic Courthouse

Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only Verified Available
Transfer:				
From: <u>18999599-599001</u>	<u>Reserves for Contingencies</u>	<u>\$ (40,000.00)</u>	<u>\$ 94,786.00</u>	
To: <u>18160712-546106</u>	<u>Mold Remediation</u>	<u>\$ 40,000.00</u>	<u>\$ -</u>	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	
From: _____	_____	_____	_____	
To: _____	_____	_____	_____	

Approved By: [Signature]
 BOCC: [Signature]
 Date: 9/30/05

Clerk of Courts: [Signature]
 Date: 9/30/05

RECEIVED
 CLERK'S
 FINANCIAL SERVICES
 HASSAULT COUNTY, FL
 2005 SEP 30 P 12:01

Financial Services Use Only

Action Completed

Signature/Date

09/30/2005
15:49:30

BOARD OF COMMISSIONERS
YEAR-TO-DATE BUDGET REPORT

PAGE 9
glytbdud

FOR 2005 13

118	COURT FACILITY FEES FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

18999599 RESERVES								

18999599	599001 RESERVES FOR CONTINGENCIES	15,150	79,636	94,786	.00	.00	94,786.00	.0%
18999599	599009 OVER BUDGETED EXPENDITURES	0	0	0	.00	.00	.00	.0%
18999599	599900 CASH TO BE CARRIED FORWARD	0	0	0	.00	.00	.00	.0%
	TOTAL RESERVES	15,150	79,636	94,786	.00	.00	94,786.00	.0%
	TOTAL COURT FACILITY FEES FUND	49,000	83,136	132,136	14,658.02	.00	117,477.98	11.1%
	TOTAL EXPENSES	49,000	83,136	132,136	14,658.02	.00	117,477.98	
	GRAND TOTAL	49,000	83,136	132,136	14,658.02	.00	117,477.98	11.1%

09/30/2005
15:49:30

BOARD OF COMMISSIONERS
YEAR-TO-DATE BUDGET REPORT

PAGE 2
glytbdud

FOR 2005 13

118	COURT FACILITY FEES FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>								
<i>5216</i>								
18160712 GEN OPS/COURTHOUSE FACILITIES								
<hr/>								
18160712	541040 COMMUNICATIONS-COMPUTER	0	0	0	.00	.00	.00	.0%
18160712	546000 REPAIRS AND MAINTENANCE SV	0	0	0	.00	.00	.00	.0%
18160712	552640 EQUIPMENT <\$750	0	0	0	.00	.00	.00	.0%
18160712	562000 BUILDINGS	0	0	0	.00	.00	.00	.0%
18160712	562033 ABA-COURTROOM	0	0	0	.00	.00	.00	.0%
18160712	564000 EQUIPMENT	0	3,500	3,500	3,500.00	.00	.00	100.0%
18160712	564001 EQUIP \$5000 OR GREATER	0	0	0	.00	.00	.00	.0%
	TOTAL GEN OPS/COURTHOUSE FACILITIES	0	3,500	3,500	3,500.00	.00	.00	100.0%

*Cathy - to get with Finance to
set up acct. ~~52~~ 546106 - Mold Remediation*

Nassau County Historic Courthouse
Mold – Remove, Remedy, Repair, Including Cost Allocation Discussion

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Bob Hinkle, P&H Engineering
Brad Glass, The Auchter Company
Fred Alvarez, OHC Environmental Engineering
Tim Milligan, Building Maintenance Department
Daniel Salmon, Building Maintenance Department
Mike Mahaney, Nassau County Administrator
Robert Hoenshel, PQH Architects

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- Estimated cost (if allowed by state) for additional insulation upgrade at this time is \$30,000.

Budget Transfer Request

05/06

Requesting Dept: Administrative Services Fund: General Transfer # _____

Requested By: Cathy Lewis Date: 9/29/2005 for 05/06

Purpose: Establish budget for mold remediation to be funded from State Aid to Local Governments

Small County Courthouse Facilities \$150,000 appropriation per SB 2600 Section 7 2998A.

	Acct. Number	Acct. Description	Amount	Available Balance	Fin. Serv. Use Only Verified Available
Transfer:					
From:	<u>01192712-563250</u>	<u>Hist CTHSE Proj Improvements</u>	<u>\$ (40,000.00)</u>	<u>\$ 150,000.00</u>	
To:	<u>01192712-546106</u>	<u>Mold Remediation</u>	<u>\$ 40,000.00</u>	<u>\$ -</u>	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	
From:	_____	_____	_____	_____	
To:	_____	_____	_____	_____	

Approved By: BOCC: _____ Clerk of Courts: _____
 Date: _____ Date: _____

Financial Services Use Only

Action Completed: _____
 Signature/Date

~~200~~
CONFERENCE REPORT ON SENATE BILL 2600

SECTION 7 - JUDICIAL BRANCH

98 DATA PROCESSING SERVICES		
OTHER DATA PROCESSING SERVICES		
FROM GENERAL REVENUE FUND	924,088	
FROM GRANTS AND DONATIONS TRUST FUND		40,000

Funds in Specific Appropriation 2998 from the General Revenue Fund along with recurring funds of \$509,500 and non-recurring funds of \$2,520,500 from other data processing services from the General Revenue Fund as provided for in Section 26 of House Bill 1877, may be used by the Office of State Courts Administrator (OSCA) to accomplish the statewide deployment of the Judicial Inquiry System. The purpose of these funds is to provide for network access to the Department of Corrections, each county clerk database, and circuit and county courts. OSCA shall submit to the chairs of the Senate Ways and Means Committee and House Fiscal Council by August 15, 2005, a plan detailing how the deployment will be accomplished. The plan shall include a projected timeline and expenditure for each deliverable. OSCA shall submit to the chairs of the Senate Ways and Means Committee and House Fiscal Council a quarterly project status report describing the progress made to date, actual completion dates, actual costs incurred and current issues and risks being managed. Where appropriate, the status reports should address how the Judicial Inquiry System will comply with any applicable recommendations identified in the Article V Technology Board reports provided to the Legislature.

TOTAL: EXECUTIVE DIRECTION AND SUPPORT SERVICES		
FROM GENERAL REVENUE FUND	12,336,567	
FROM TRUST FUNDS		5,022,123
TOTAL POSITIONS	153.50	
TOTAL ALL FUNDS		17,358,690

ADMINISTERED FUNDS - JUDICIAL

COURT OPERATIONS - ADMINISTERED FUNDS

98A AID TO LOCAL GOVERNMENTS		
SMALL COUNTY COURTHOUSE FACILITIES		
FROM GENERAL REVENUE FUND	5,500,000	

Funds in Specific Appropriation 2998A from non-recurring general revenue are provided for renovations and repairs to court facilities in the following counties:

Dixie	250,000
Franklin	300,000
Gilchrist	250,000
Glades	250,000
Gulf	300,000
Hamilton Courthouse and Annex	250,000
Hardee	350,000
Hendry	200,000
Holmes	300,000
Jackson	500,000
Jefferson Courthouse and Annex	500,000
Levy	250,000
Liberty Justice Complex	850,000
Nassau	150,000
Okeechobee	300,000
Putnam	500,000

2999 SPECIAL CATEGORIES		
DUE PROCESS CONTINGENCY FUND		
POSITIONS	33.00	
FROM GENERAL REVENUE FUND		774,334

Funds in Specific Appropriation 2999 are provided as contingency funds pursuant to section 29.016, Florida Statutes.

Upon certification by the Office of State Courts Administrator that sufficient surplus funds are available that will not be needed by the courts, funds in Specific Appropriation 2999 may be transferred to the Justice Administrative Commission to address shortfalls for due process costs, including court appointed counsel, if the contingency fund provided in the Justice Administrative Commission is insufficient to

John A. Crawford
Clerk of the Circuit Court
Nassau County

Potential Funding
2/14/05
S-J
making budget for

February 14, 2005

The Honorable Aaron Bean
Florida State House of Representatives
905 South 8th Street
Fernandina Beach, FL 32034

Dear Representative Bean:

Pursuant to a conversation with Sandy Matthews, Legislative Assistant, we would like to submit the enclosed request for courthouse funds for the Historic Courthouse in Fernandina Beach and for the branch Judicial Complex in Yulee, Florida for the repair, improvement and preservation of these buildings as listed in the attached memorandum dated February 14, 2005 from the Nassau County Building Maintenance Director to the Clerk of the Circuit Court Chief of Staff. The total amount requested is \$167,000.

Thank you for your assistance in obtaining the necessary funds to maintain these important courthouse buildings in Nassau County.

Sincerely,



John A. Crawford

jgb

Enclosure

**NASSAU COUNTY
BUILDING MAINTENANCE DEPARTMENT
45195 Musselwhite Road * Callahan, Florida 32011**

Mailing Address: P.O. Box 4000
Fernandina Beach, FL 32035-4000
Email: bldgmain@nassaucountyfl.com

Telephone: (904) 548-4688
Alternate: (904) 548-4689
Fax: (904) 548-4687

MEMORANDUM

TO: T. J. "Jerry" Greeson – Chief of Staff & Operations
FROM: Daniel Salmon-Director -Building Maintenance Department *DMS*
SUBJECT: Courthouse Projects
DATE: February 14, 2005

In response to your question of Courthouse Projects that require funding.

1. Historical Courthouse, 416 Centre Street, Fernandina Beach, Florida
 - A. As part of the renovation of the Historical Building Nassau County purchased the adjacent lot on 5th Street to allow for secure parking for the judicial staff and an employee parking lot. The surface of the Employee parking lot was not funded. The estimated cost of this project \$ 35,000.
 - B. If reimbursement for an ongoing project can be considered, the remediation of black mold from the Historical Courtroom project is estimated to be \$ 22,000.
 - C. A landscaping project on south side of the Historic Courthouse is estimated to be \$ 5,000.
 - D. Due to the type of air conditioning grills used in the Historic Courtroom a problem with condensation has caused the metal ceiling panels to start rusting. The moisture damage is hidden and the extent is unknown. There are signs of rust on the exposed surface. This project could cost as much as \$ 25,000.
 - E. As a result of the recent work in the Historic Courtroom, the wood window sashes on the west side of the building are showing signs of wood rot. This is the same problem that existed prior to the renovation. These windows should be replaced and a barrier designed that will prevent this from being an issue in the future.
 - F. The Historic Courthouse has no plan for storm shutters. We have purposed several scenarios in the past. The most recent was the installation of Lexan Panels over the windows that maybe also be the answer to item E. The cost estimate for this project is \$ 65,000.

2005 FEB 14 AM 10:50

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OFFICE OF CLERK OF COURTS
NASSAU COUNTY, FLORIDA



SUBJECT: Courthouse Projects
DATE: February 14, 2005

Page2

2. Judicial Complex- 76347 Veterans Way, Yulee, Florida.
 - A. The landscaping around the round about must be replaced, as the tall grass has become a traffic hazard as reported by the County Risk Manager. This project could cost as much as \$ 15,000 depending on landscaping techniques.

\$167,000

CC: Mr. Mahaney - County Administrator
DS/af



NASSAU COUNTY
 BOARD OF COUNTY COMMISSIONERS
 P.O. Box 1010
 Fernandina Beach, Florida 32035-1010

Jim B. Higginbotham
 Ansley Acrea
 Tom Branam
 Floyd L. Vanzant
 Marianne Marshall

Dist. No. 1 Fernandina Beach
 Dist. No. 2 Fernandina Beach
 Dist. No. 3 Yulee
 Dist. No. 4 Hilliard
 Dist. No. 5 Callahan

JOHN A. CRAWFORD
 Ex-Officio Clerk

MICHAEL S. MULLIN
 County Attorney

MIKE MAHANEY
 County Administrator

Morse

February 23, 2005

The Honorable Aaron Bean
 Florida State Representatives
 905 South 8th Street
 Fernandina Beach, FL. 32034

Re: Request for Courthouse Funds

AAKIN

Dear Representative ~~Bean~~,

Please be advised that the Board of County Commissioners meeting in public session on February 14, 2005 discussed available funds for the Historic Courthouse and the Judicial Annex. The Board of County Commissioners would like to request seeking funds in the amount of \$167,000.00 for repairs, improvements, and preservation of the Historic Courthouse and the Judicial Annex buildings.

Thank you for your continuing support to Nassau County.

Sincerely,

[Signature]

Mike Mahaney
 Nassau County Administrator

cc: Board of County Commissioners
 Mike Mullin, County Attorney
 John A. Crawford, Clerk of Courts

(904) 491-7380 or (800) 789-6673

An Affirmative Action / Equal Opportunity Employer

11. Discussion of Historic Courthouse mold issue.